

YEAR OF CONTINITY ,INNOVATIVE ACTION AND SUPREME CONFIDECE

**OFFICE OF THE PRESIDENT**  
**PUBLIC SERVICE MINISTRY**

**CIRCULAR**  
**MEMORANDUM**

**REFERENCE NO. PS:**

FROM: Permanent Secretary,  
Office of the President,  
Public Service Ministry

TO: Secretary to the Treasury,  
Director General, Ministry of Home Affairs,  
Permanent Secretary, Ministry of Legal  
Affairs,  
Permanent Secretary, Ministry of Health,  
Permanent Secretary, Ministry of Public  
Works, Communications and Regional  
Development,  
Permanent Secretary Ministry Of Education  
and Cultural  
Development,  
Permanent Secretary, Ministry of Labour,  
Human  
Services and Social Security,  
Permanent Secretary, Ministry of trade,  
Tourism and  
Industry.

**SUBJECT:**

Remuneration of Permanent Secretaries and  
Deputy Permanent Secretaries.

DATE: 22<sup>nd</sup> July 1991

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Approval is given for the payment with effect from the 8<sup>th</sup> of July, 1991, inclusive, of revised monthly remuneration as set out below to the holders of positions of Permanent Secretary and Deputy Permanent Secretary (where applicable) in the eleven (11) Ministries of the restructured Public Service: -

Position	Salary	Duty Allowance	Entertainment Allowance	House Allowance	Total
Permanent Secretary	\$36000.00	\$2000.00	\$2000.00	\$5000.00	\$45000
Deputy Permanent	\$32000.00	\$2000.00	\$2000.00	\$3000.00	\$39000

Secretary					
Secretary to the Treasury	\$42000.00	\$3000.00	\$3000.00	\$5000.00	\$53000.00

2. The rates of salaries outlined above are commencing salaries for the positions. As a result, the following formula should be used to convert current basic salaries from the old rate to the new rate-

“The same percentage increase between the new commencing salary and the old commencing salary of the position should be applied to the current basic salary of the officer to determine his/her new basic salary”.

In the event that there is need for any guidance in the interpretation and application of the above formula, Permanent Secretaries are requested to consult with Cdes J.McCurdy or D.Dahari, Chief Personnel Officer, respectively in our Central Personnel Division.

3. Payment of the amounts due as a result of this approval should be met from the funds under your control .In cases where it may be necessary to obtain additional funds, The Ministry of Finance should be consulted on the action to be taken.

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(R.Sivanand)  
For the Permanent Secretary  
Office of the President  
Public service Management

c.c Head of the Presidential Secretariat  
Accountant General  
Auditor General  
Secretary ,Public Service Commission.